



MANAV KENDRA GYAN MANDIR SCHOOL

# MANAV KENDRA GYAN MANDIR SCHOOL

(MANAGED BY MANAV KENDRA EDUCATION TRUST)

(Affiliated to the Central Board Of Secondary Education, New Delhi)

N.H. No.8, P.O. Kandari-391210 Tal. Karjan, Dist. Baroda Phone: 02666-232128, 232918,232922

Fax: 02666-232924 E- Mail: mkgmschool@gmail.com Web Site: www.manavschool.com

## REGISTRATION FORM FOR ADMISSION

Registration No: \_\_\_\_\_ (to be filled by school)

Standard to which admission sought \_\_\_\_\_

Mark ✓ in the relevant box:

Indian Resident  NRI

Boy  Girl

Please paste recent passport size colour photograph of the applicant

Surname

First Name

Father's Name

Mother's Name

Caste

Sub Caste ST  SC  OBC  (Please provide caste certificate)

Date of Birth  Place of Birth

Postal Address

STD Code & Land line no.

Mobile no.

Applying for : BOARDER  DAY BOARDER

If Day Boarder, School Transportation Required YES  No

UID No.(For class I to VIII)

CBSE Registration No. (For Class- IX to XII)

Mother Tongue of the student \_\_\_\_\_

Language commonly used at home \_\_\_\_\_

In case of NRI student Passport No. \_\_\_\_\_ Country \_\_\_\_\_

Proficiency of Language:

1.	English	Reading	<input type="checkbox"/>	Writing	<input type="checkbox"/>
2.	Hindi	Reading	<input type="checkbox"/>	Writing	<input type="checkbox"/>
3.	Gujarati	Reading	<input type="checkbox"/>	Writing	<input type="checkbox"/>

Detail of the school previously attended:

Name of the school	Class Completed	Now studying in	Medium of instruction	Final Std. in that School	Board

Does he/ she has any serious illness?

\_\_\_\_\_

If so, state nature of illness

\_\_\_\_\_

Father's Educational Qualification \_\_\_\_\_ Profession: \_\_\_\_\_

E- Mail ID: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Full Name & Address of Guardian

\_\_\_\_\_

\_\_\_\_\_

Qualification \_\_\_\_\_ Profession: \_\_\_\_\_

STD Code & Land line no. \_\_\_\_\_ Mobile no. \_\_\_\_\_

E- Mail ID: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Any brother/ sister/ other relative already studying in school, if yes

Name \_\_\_\_\_ Class \_\_\_\_\_

Relationship with the applicant \_\_\_\_\_

I certify that the information in this application form is accurate and complete to the best of my knowledge. I declare that I have read and understood the conditions/ instruction of eligibility & admission for my ward stated hereunder and the prospectus of the Manav Kendra Gyan Mandir School and desire that my child/ ward to be brought up in accordance with the arrangements outlined therein. If the information provided by me is found incorrect or misleading, my ward's candidature shall be liable to cancellation by the school at any time and I shall not be entitled to any refund of the fees paid by me to the school. I also undertake to settle all the deposit accounts debit within 15 days of the presentation of such bills, to give three months notice of withdrawal, failing which pay fees in lieu of notice and to abide by all terms and conditions laid down in the prospectus, school rules and regulations given by the school authorities from time to time.

I also agree to pay fees in two equal installments in advance. 1<sup>st</sup> installment at the time of admission and second installment soon after Diwali break. Though the fee is payable in two installments, any student is withdrawn in mid – session, full year fees is to be paid.

**I understand that fees once paid are not refundable under any circumstances whatsoever.**

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(Specimen Signature of the local guardian)

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(Signature of parent)

## GENERAL INSTRUCTIONS

1. Mere registration of application is no guarantee for admission. Registration fee is not refundable.
2. If fees are not paid within stipulated dates, the student's name will be struck off the rolls. Re – admission in such cases may not be possible.
3. The pupil must have studied previously through English Medium.
4. The following documents have to be enclosed with this application form:-
  - i) Attested copy of birth certificate in case of children who have not had any previous schooling. Like those applying for admission to K.G.
  - ii) For all other categories:
    - a) Result of the last annual examination (Photocopy)
    - b) Bonafide certificate from the present school starting the date of birth and the class in which studying (Photocopy)
5. Pupil granted admission shall have to submit LEAVING CERTIFICATE (Original) from his/ her previous school latest by 30<sup>th</sup> June, failing which the admission shall be cancelled and the name of the student shall be struck off the rolls.
6. 05 passport size photos of ward have to be submitted on admission.
7. 02 passport size photos of parents and guardians have to be submitted on admission.
8. Principal's/ Management's prior consent is required before meeting any member of the teaching staff.

Noncompliance would entail disciplinary action against the concerned student. Including rustication from the school.

PASSPORT SIZE  
PHOTOGRAPH OF  
GUARDIAN

PASSPORT SIZE  
PHOTOGRAPH OF  
FATHER

PASSPORT SIZE  
PHOTOGRAPH OF  
MOTHER

**TO BE FILLED BY OFFICE ONLY**

G.R. NO: - \_\_\_\_\_

Date of Admission \_\_\_\_\_

Admitted to Std. \_\_\_\_\_

Official Seal

PRINCIPAL

**Document Check List (Please Tick)**

**YES NO**

- |   |                          |                          |
|---|--------------------------|--------------------------|
| 1. Admission Form duly completed  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Copy of Birth Certificate  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Two passport size Photograph each of mother, father and guardian   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Five Passport size Photographs of child  | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Original Transfer Certificate/ School Leaving Certificate duly attested                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Photocopy of Original mark sheet of last examination passed (Only for examinee age group)                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Medical Certificate by a certified medical practitioner Details of allergies and any other chronic ailment | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Copy of Residential/ Address Proof (Photograph of parents to be attached to admission form)                | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. UID No. Provided in the form (Class- I to VIII)  | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. CBSE registration No. Provided in the form (Class- IX to XII)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Duly completed Undertaking form for Parents   | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Submitted Caste Certificate (if they belong to ST/ SC/ OBC)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Bonafide Certificate original   | <input type="checkbox"/> | <input type="checkbox"/> |